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|  20140810_113858.jpgPermanent Address:**37 M.D ROAD, Dum Dum Cantoment, Kolkata-700028**Current Address: C- 140, 3rd floor,Avantika, Rohini-85**Mobile:**+91-9953544557E-Mail:bittuaruna@gmail.comPersonal Data:**Date of Birth** : 22.03.1986**Gender** : Female**Nationality** : Indian**Marital Status** : MarriedLanguages Known:***Hindi, English and Bengali*** Interests :**Listening Music,** **Reading (fictions and motivational)** | **ARUNA SINGH****Career Objective**.  To evolve as a learning individual and leverage it to create value for my organization.tT **ACADEMIC QUALIFICATIONS**

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| **DEGREE** | **BOARD/UNIVERSITY** | **YEAR** | **PERCENTAGE** |
| PERSUING MBA(Hospital Management)PGDHA-Hospital Administration | APOLLO MEDVARSITYAPOLLO MEDVARSITY | 20152011-12 | **A Grade** |
| B.Sc. (Bio Science ) | CALCUTTA UNIVERSITY  | 2006-09 | **56** |
| 12th | W.B Board | 2006 | **55** |
| 10th | W.B Board | 2003 | **65** |

 **STRENGHTS** * Energetic, responsible and able to work hard as per requirement, good representative while working in a group. Good listener

**SELF ASSESSMENT*** **Nature –** Persistent, Simple and Caring.
* **Strengths –** Capacity to focus on work, Goal oriented and Confident.

**TECHNICAL QULIFICATIONS** * Diploma in information technology application from **STATE YOUTH CENTER** (W.B. Govt.) with grade **‘A**’

**EXPERIENCE**  * Worked with Vasan Eye Care (India Largest Eye Care Network) 2 years as a Front Office Executive in Kohat Enclave Pitampura.
* Working with Centre for Sight (Asia’s Largest LASIK Network) Last 11 Month as a Sr. Billing Executive in Fortis Escorts Okhla.

*I certify that information given above is true to the best of my knowledge*. **(Aruna Singh)** |