**Dr. Neha Khanduja (PT)**

To join a professionally managed organization offering an environment of accelerated learning and giving responsibilities and challenges with visible opportunities to grow

**Experience Summary**

***Sr.Analyst at Cognizant Technology Solutions, Gurgaon (Sep 2013-Present)***

* Elaborated Business and Functional requirements for Multiple provider clients including Acute care, Ambulatory, Long Term and Post-acute Care Providers
* Designed and developed collaterals for core Provider functional areas like clinical workflows across departments and the management of provider Capability repositories and related brochures/SOQs
* Handled several RFPs/RFIs (Requests for proposal/Information) worth more than $5 Mil to expand company’s reach in the current market as part of Business Development activities involving extensive management and coordination with several teams
* Studied and analyzed the provider market in multiple countries like USA, Canada to identify opportunity areas for expansion
* Created and imparted training on healthcare provider domain knowledge to sales and technical teams
* Secondary research for various strategic pursuits and projects
* Extensive knowledge about Provider/Hospital operations, workflows, Hospital Information system and electronic medical records scenarios
* Extensive domain knowledge in US healthcare and experience in HIPPA, HL7, Home healthcare etc.

***Management Trainee at ILBS (Institute of Liver and Biliary sciences) Hospital, New Delhi (Feb 2013-Apr 2103)***

* Conducted a project titled “Analysis of Operational Efficiency for Outpatient Department, Radiology Department and Pharmacy with the help of Observed Parameters”
* Observed the intricacies of various departmental work flows in the Hospital and gave suitable Recommendations to aid the higher management improve operational effectiveness while reducing the cost. Recommendations were also directed towards improvement of Staff and Patient satisfaction.

***Management Trainee at BL Kapur hospital, Pusa Road, New Delhi (Apr 2012- Jun 2012)***

* Worked with the International Marketing Team for handling routine operations
* Conducted a project titled “Study of medical tourism at BLK hospital and analysis of its international business for the financial year 2011-12”at BL Kapur hospital, New Delhi which assisted the marketing Team for forecasting future demands and directing their marketing efforts in the international market space

***Worked as Physiotherapy Consultant in a Hospital set up (Dec 2010-May 2011)***

* Delivered Care and Rehabilitation to Patients through proper assessment and prompt diagnosis.
* Have an in depth understanding of a Healthcare and rehabilitative settings and Patient needs.

**Certifications**:

* HL7 Certification-Cognizant Academy
* Introduction to Managed Healthcare (AHM 250) - Cognizant Academy
* HCIP- Health Informatics certification course (HICP) - IHMR, Bangalore

**Educational Qualification**

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| --- | --- | --- | --- |
| **QUALIFICATION** | **UNIVERSITY/BOARD** | **DURATION OF STUDY** | **RESULT** |
| Post Graduate Diploma In Hospital And Health Management(PGDHM) | IHMR-BANGALORE(Institute Of Health Management Research-Bangalore) | 2011-2013 | TGPA- 4.5/6 |
| Bachelor Of Physiotherapy( BPT) | DIRD college,G.G.S.I.P.University, Delhi | 2006-2010 | 73% |

**Activities/ Achievements**

* Represented Healthcare Provider Practice in the Cognizant Innovation Summit- interacted with a large audience across different practices to brief them about the recent innovations and some of the Provider Practice solutions and Apps
* Prepared IEC Materials with the Marketing department of Narayanan Hrudalaya Hospital, Bangalore utilized by them for advertising their services as well as for Patient Education purposes.
* Presented a Paper on “Stress management among healthcare workers“ at a National level HR Conference held in Mysore
* Organizing member of the Program Committee for conducting the National Conference on HEALTH CARE MANAGEMENT , at IHMR Bangalore

**Conferences And Seminars Attended:**

* International Conference on “Emergency Medical Services”-2012 held in AIIMS, New Delhi
* “1st National Quality Conclave in healthcare” held by QCI(quality council of India) in Bangalore
* National conference on “Quality accreditation for hospitals and fundamentals of medical equipment purchase” in Bangalore.
* “ASPIRE-India’s first healthcare mgmt. Students’ career guidance conference” in Bangalore.
* “ Hospiarch “conference held at Kochi

 **Skills**

* Ability to Work on Own Initiative as well as Part of Team
* Computer skills(Microsoft office -MS-Word, MS-Power Pt, MS-Excel)
* Good analytical skills

**Interests**

Reading, Drawing cartoon caricatures, experimental Cooking

**Contact Details:**

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