**Dr. Ankita Valecha (PT)**

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Email : valechaankita8@gmail.com

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| Seeking Managerial positions in Medical and Healthcare Domain |

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| SKILLS PURVIEWOperations Quality Assurance Administration and TrainingAccreditation Assignments for NABH |

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| **OBJECTIVE****EDUCATIONAL QUALIFICATION** |

1. Post Graduate Diploma in Hospital and Health Management from IIHMR, New Delhi (2012-2014) with 73%.
2. Bachelors in Physiotherapy from University Institute of Paramedical Sciences, Chatrapati Sahuji Maharaj University, Kanpur (2006-2010) with 74%.

**WORK EXPERIENCE**

1. Presently working in Rockland Hospital as Senior Executive in Hospital Operations and Quality from 1st February 2014. (1 Year and 3 months)
2. Summer internship (Hospital Operations): Moolchand Medcity, New Delhi (8th April 2013 - 10th June2013)
3. As Physiotherapist: Awadh Hospital And Heart Centre, Lucknow (March 2011- August 2011)
4. As intern physiotherapist: Metro Heart Institute with Multispeciality Hospital, Faridabad, Haryana (August 2010- February 2011)

**PROJECTS UNDERTAKEN**

1. Summer training project on “In patient satisfaction survey and effect of satisfaction level on customer building and retention in Moolchand Medcity, New Delhi.”
2. Case study on “Attrition of Nurses in Moolchand Medcity, New Delhi.
3. Training and Field Visit on mobile health in Punjab organised by HISP, India (November 2012)
4. Dissertation report on “Causes And Treatment Of Lower Back Pain”.
5. Project Report on Swami Vivekananda National institute of Rehabilitation Training and Research (NIRTAR) Cuttack, Orissa.

**SEMINAR & WORKSHOPS ATTENDED**

1. 8th National Quality Conclave “Value Creation through Quality atGrassroots”on March 08 - 09, 2013
2. National conference on SAFE AND SUSTAINABLE HOSPITAL (SASH 2013) on 9th February 2013.
3. Annual Conference on “Medical Legislation and Ethical Issues in Health Care” (2008) at UIPMS, CSJMU, Kanpur.
4. Seminar cum Workshop(2006) on “Neck and back aches: preventive and curative aspects” at UIPMS, CSJMU, Kanpur
5. One day workshop on Isokinetic Dynamometry use and Application in Physiotherapy at Manav Rachna International University, Faridabad, Haryana.
6. Seminar on “Self medication: how safe??” at CSJMU, Kanpur.

**KEY SKILLS**

* A self motivated team player with good communication, analytical, relationship management and problem solving skills.
* Knowledge of the medical industry and its organizational system.
* Ability of multitasking.
* Self management skills.
* Comprehensive problem solving ability.
* Work in a Team, Easily adapt to the environment.

**PERSONAL DETAILS**

**Date of Birth :** 30/11/1986

**Gender :** Female

**Marital Status :** Single

**Correspondance Address:** J-4/37D-A3, Khirki Extension, Malviya Nagar, New Delhi-110017.

**Permanent Address:** M/S Vijay Dresses, Sabji Mandi Road, Raebareli- 229001(U.P)

**Date :**

**Place: New Delhi Name: Dr. Ankita Valecha(PT)**