|  |  |
| --- | --- |
|

|  |
| --- |
| Curriculum-Vitae**Ishaan Arora**Contact no. – 7838905765E-mail – ishaan.arora.1996@gmail.com**Objective**To make positive contribution as part of your dynamic and well reputed organization in a position where my management and communication skills will be appreciated and enhanced.**Personal Abilities**-Ambitious, hard working, energetic and well disciplined.-Positive thinking, self-motivated and flexible-Good communication skills-Soft spoken-Good oral and written skills**Education**-Doing b.com pass from delhi university (2nd year)- Did my secondary schooling .(2012-13)-Did my senior secondary schooling.(2014-15) **Computer Skills**-Sound Knowledge of Ms-Word, Ms- Excel, Ms-Power Point -Well experienced with use of internet-Expertise in Busy accounting software and Tally ERP. 9**Personal Details**-Date of Birth :03/09/1996-Languages :English, Hindi, Punjabi-Hobbies : Singing, Playing Guitar-Address : A2/79-C, Keshav Puram New Delhi - 110035 |

 |
|  |