**RESUME**

**NITIN SHARMA**

B-3/52, Third Floor, Sector-17, Rohini,

New Delhi-110089

E-Mail : nsharma1999@gmail.com

Contact No – 9871820070, 9810204638

­­­­­­­­­­­­­­­­

**OBJECTIVE**

To understand the work environment of the organization and to adapt to the work culture. To attain the highest level of client satisfaction, thereby increasing productivity. To constantly work hard & exceed the expectations of the organization.

**EDUCATIONAL QUALIFICATION**

* Graduate B.A. Pass from Delhi University.
* One year diploma of “WEB Technology” from Aptech Ltd,

**WORK EXPERIENCE**

* Worked as Sr. Programmer with “**APTARA CORP. LTD.**” From Sep. 2003 to Dec 2014.
* Received raw data from customers and compilation by running Pearl macros on

TeX/Latex application, and generate data as per Job checklist, client specification. Etc.

* Worked closely with developing team to create SQLs/Macros for reports generation as per client requirement. Performed UAT as well.
* Have also done a project for “Cambridge University Press” which is based on 3B2 software for Journal Publishing.

**JOB DESCRIPTION**

* Publication work.
* To achieve monthly and quarterly production target.
* To achieve Quality in produced product as well as assisted in External Auditing for the process.
* Communicate with Project Managers for client specification, Job Checklist, etc. via Email
* Accountable for Process Compliance, Delivery and meeting of SLA targets/turnarounds.

**TRAININGS ATTENDED**

* Basic ISO
* Root Cause Analysis.
* Effective E-mail writing skills.

**STRENGTH**

* Positive Attitude
* Adjust easily into Learning Structure & Work Culture
* Punctual
* Quick Learner

**PERSONAL DETAILS**

* Date of Birth :- 31st March 1981
* Marital Status :- Married
* Languages :- Hindi, English
* Nationality :- Indian
* Hobbies :- Swimming, Travelling, Making good friends

**Date:- 06/10/2016**

**Place:- Delhi (NITIN SHARMA)**