## Resume

## **Pratim Kumar Sarmah**

Block: C2A/187 Janakpuri, New Delhi

Email: <a href="mailto:pratimkumar90@gmail.com">pratimkumar90@gmail.com</a>

Mobile: 9953293687f

My Objective : To work in the field of Administration and

Hospitality Sector and contribute my knowledge and skills towards it that would lead to growth of the

Company and also develop my career

**Specific Skills set** : Kitchen Department, Front Office Department,

Sales Department, Housekeeping Department, Human Resource Department, Food & Beverage Department

**Soft Skills set** : Good communication and interpersonal skills, proactive,

willing to learn, sincere and good team member, good listener

Educational qualification

(i) Post Graduation : M Sc in Hotel Administration and Hospitality

from LBIIHM under Venkateshwara Open University 2014 -16

(ii) Graduation : B Sc. in HMCTT from LBIIHM under Punjab Technical

University securing 1st Class in 2012.

(iii) XII th Standard : Senior Secondary School Examination from NIOS,

New Delhi in 2009

(iv) X th Standard : Secondary School Examination from NIOS, New Delhi in

2007

**Extracurricular activities** : Played School cricket, learned sketch painting, undergoing

training in MMA from knockout MMA and fitness under SAI.

Industrial training : Completed "Industrial Training" from Centaur Hotel, IGI

Airport, New Delhi as a part of the curriculum of B Sc in Hotel Management, Catering Technology & Tourism.

Work experience : Presently working as an 'Executive' in Front Office

Department of BLK Super Speciality Hospital 2016

**Linguistic proficiency** : English, Hindi, French, Assamese,

**Father's name & address** : Dr. Ranjit Kr. Sarmah

Sr. Assistant Director

MC & MSS, ICAI

Plot No. A/29, Sector-62

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Name of the referees

: Mrs. Anita Gulati Placement Officer, LBIIHM, Pitampura, New Delhi

: Dr. Kamal Kumar Director LBIIHM, Pitampura New Delhi

(Pratim Kumar Sarmah)