CURRICULUM VITAE

**Shubham**

91-L, A Block,

Model House,

Jalandhar City -144003

(Punjab)

# 84279-87643 , 98156-21927

E-mail:sbaanga@gmail.com

**EXPERIENCE: 5 years**

* Presently working in **Punjab Kesari Group** as Executive- Account’s & H.R.. w.e.f. 10/04/2015
* Worked as Executive- Account’s & Admin in **K.M.V. College, Jalandhar** (08/07/2014-31/03/2015)
* Worked as Part-Time Accountant at **India Book Store, Jalandhar** from (June 2011-May 2014).

 **ACADEMICS &QUALIFICATIONS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Class*** | ***Year*** | ***% age*** | ***Institution*** | ***Board/Uni.*** |
| ***M.B.A. (Major Finance & Minor H.R.)*** | 2016 | 66.35 | Lovely Professional UniversityJalandhar-Delhi G.T. Road, N H- 1, Phagwara ,Punjab | L.P.U. |
| ***B.com(Prof.)*** |  2014 | 68.09 | D.A.V. College, Jalandhar , Punjab |  G.N.D.U. |
| ***SSC-II*** |  2011 |  60.00 | St. Soldier Divine Public School ,Jalandhar , Punjab |  C.B.S.E. |
| ***Matric*** | 2009 | 61.20 | St. Soldier Divine Public School ,Jalandhar , Punjab | C.B.S.E. |

**SKILLS:**

* Knows SAP , PAYMAN (Salary & TDS) ,Tally ERP 9 , BUSY & Campus Analyzer.
* English, Hindi & Punjabi Typing.
* Excellent command over MS Excel & MS Word.

 **OBJECTIVE:**

* To keep pace with the competitive environment in the areas of technology.
* To gain more knowledge in all aspects.
* To be financially independent & attain the top height in the field.

 **STRENGTHS:**

Will power, ability to complete job as quickly as possible with hard work. Skills in gaming and networking. Easily adaptable to new environments, stable while doing hard tasks. Last but not least my biggest strength is my family –my elders especially parents.

 **INTERESTS AND ACTIVITIES:**

Travelling, Listening Music.

 **PERSONAL DETAILS:**

**Father’s Name :** Mr. Shashi Kumar

**Mother’s Name :** Mrs. Chand

**Marital Status :** Unmarried

**Date of Birth :** 27th December 1993

**Languages Known** **:** English, Hindi & Punjabi

 **DECLARATION**

The above mentioned information’s are duly correct and true, if this Curriculum Vitae suits you as per your requirements then please do revert me on my mentioned e-mail id.

**( SHUBHAM )**

**Date:**

**Place:** Jalandhar