# CURRICULUM-VITAE

**Sarita Yadav**

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*Career Objective:*

To obtain a position in a Health Care Facility where I can utilize my skills, knowledge and experience to provide quality health care.

*PROFESSIONAL EXPERIENCE*

1. **Organisation** : **Asian Institute of Medical Sciences: Hospital**

**Designation** : Assistant Nurse

**Duration :** From July, 2016 to till date

**Job Description:**

* Assist patients to transfer from bed to chair
* Assists patients to change position in bed
* Assists nurses with patient transfers and manual handling
* Assist the nurse to settle patients for sleep and rest periods
* Assist with bed making and bed making – independently
* Makes up ‘discharge beds’ in circumstances where a RN or EN would otherwise undertake the task
* Takes and records patients’ observations, temperature, pulse, respirations, blood glucose, blood pressure and pulse oximetry.

1. **Organisation** : **Sadar Hostital, Azamgarh (U.P.)**

**Designation** : Trainee

**Duration :** From November, 2015 to March, 2016

**Job Description:**

* Accountable for patient care.
* Maintains patients’ hygiene and health.
* Maintains required quantity of medicines and medical
* Takes responsibility of caring for all equipment and furniture and other related items
* Provides a safe environment for patients, staff, family and visitors.

1. **Organisation** :**Baba Sadhav Ram Paramedical College and Hospital, Azamgarh**

**Designation : Staff Nurse**

**Duration : from 27th February, 2015 to 31st August, 2015.**

EDUCATION & CREDENTIALS:

* **Diploma in Auxiliary Nurse Midwife (ANM) from Lucknow** University in 2015.
* MA in Geography from Purvanchal University, Jaunpur in 2013 with 58 % marks.
* BA in Home Science from Purvanchal University, Jaunpur in 2011 with 61% marks.
* Intermediate from U.P. Board in 2008 with 61% marks.
* High School from U.P. Board in in 2006 with 47 % marks.

*SKILLS:*

* Microsoft Office Word & Excel.
* Highly efficient in data collection, compilation and formatting.
* Ability to work independently and also in a team.
* Excellent written and oral communication skills.
* Ability to multitask and work on multiple assignments at a time.

*Extracurricular Activities:*

* Knitting & Weaving

*PERSONAL DETAILS:*

Date of Birth : 20th August, 1994

Place of Birth : Azamgarh (U.P.)

Present Address : D-96/1, 3rd Floor, Room No. 1

Munirka (Near Barat Ghar), New Delhi-110067

Nationality : Indian

Passport : No

*REFERENCE:*

Personal and Professional references can be furnished on request.

*DECLERATION:*

*I hereby declare that the information furnished above is true to the best of my knowledge.*

**PLACE:**

**DATE:**

(Sarita Yadav)