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| **Mahesh Chauhan Mobile No: +011-9717385973Alternate No: +91-99100-27903 id****maheshsubhartioffice@gmail.com** **Maheshchauhan2k6@gmail.com**  |
| **Total**  | : | **21-Yrs.-4 Month** |
| **CTC** | : | **Rs. 895000 Per Anum** |
| **Current Employer** | : | **Subharti Medical college & hospital Deupty Ragistar Purchase**  |
| **Functional Area** | : | **Production/Manufacturing/Maintenance/Packaging (Inventory Control/ Materials, Store Keeper/ Warehouse)** |
| **Key Skills** | : | **purchase management, purchasing support, materials management, invoice verification, purchase team handling,inventry management, team lead and c++,brand permot Dental instrument and all material purchase for dental quary** |
| **Current Industry** | : | **Manufacturing/Industrial, Healthcare** |
| **Current Location** | : | **Meerut** |
| **Preferred Location** | : | **Delhi/ NCR,Ghaziabad ,Noida,GreaterNoida**  |
| **Education** | **:** | **D.Pharm. (Pharmacy)(Pharmacy), Pilani Rajasthan 1997****B A Passout ------------------------------------------------------- 1998** **MBA/ PGDM(Strategy Management)Continue Final Samasters, Chaudhary Charan Singh University** |
| **Detailed Resume** |
| **MAHESH CHAUHANMob :9717385973 --- 9910027903Emai**l: **maheshsubhartioffice@gmail.com****maheshchauhan2k6@gmail.com****.DEUPTY MANAGER PURCHASE / HOSPITAL PHARMACY**REGISTERED PHARMACIST DELHI PHARMACY COUNCIL INDIA Professional An Overview Seeking senior managerial level assignments in Strategy Planning, Profit Centre Operations, Purchase Officer / Planning / Procurement / Inventory Management Vander with an organization of Repute preferably in Hospital Pharmacy & Supply Chain Manager**PROFILE SUMMARY**A competent professional with Yearly experience of Manager Purchase Distribution healthcare & Hospital **Key Functional Strengths Expertise**Manpower Management,Vendor Development& Management Cost ReductionMargin Improvement Sales & Marketing Channel Management Key Account ManagementBranding & PromotionRevenue ExpansionTeam ManagementDistribution Management Client Relationship ManagementPurchase ManagementInventory ManagementHands-on experience in network management and people managementAdept in providing support to sales engineers for technical discussions & for conducting demonstrations to customers Proficient in dealer development, strategy formulation, designing & implementation of market segmentation and product development 1Well-developed business and supply chain understanding attained through diverse assignments in material management.Sound knowledge of strategic sourcing, supplier /vendor consolidation.Abilities in developing relationships with key decision makers in target organizations for growth of the businessExpertise in recognizing & establishing financially strong and reliable channel partners for deeper market penetration, providing training & direction for ensuring quality performanceAn effective communicator with exceptional planning abilities and customer orientation skillsTeam work & customer handling skills. Confidentiality& Integrity. Service Excellence. Software Handling Skills.Other Expertise:..Sound knowledge of strategic sourcing, supplier /vendor consolidation.Should have hands on experience in procurement of Maintenance spares.Should have sound knowledge of handling various administration purchases.Sound knowledge of Commercial documents related to Banks like LC, Guarantee etc.Sound knowledge in handling Imports.Sound knowledge of IT Systems. And any softwareSound knowledge of Quality, Environment & Safety Management systems.Excellent knowledge of conduct audits at Supplier/Vendor base Quality, Environment &Safety.He/She is required to support mainly Maintenance Department for their Spares & consumable requirementHe/She is required to have close coordination with Stores for clearing Bills etc.He/She will have to be involved in strategic policy making for purchase.He/She will be involved in preparing Stocking Levels and following the same.He/She will be involved in Supplier/Vendor Development. Currently working with Subharti Medical College & Hospital Research Center as Deputy Manager from 6/05/2013 to till date. Subharti Medical College/University /Hospital Research Center 1500 Bedded Medical College & Research CenterRole and Responsibility Effective customer handling accurate information to patients about drugs and its dosage and precautions.Accuracy in invoicing/ billing. **6 YEAR WORKING FOR RELATED FINANCE ACOUNT VANDER PAYMENT AND THROUGH BANK L C OR NIEFT PAYMENT TIMLY PAID**Timely and accurate fill of drugs/consumables. Active participation in all departmental training and development activitiesHeading the entire Central Purchase & Distribution Unit procurement of medical items with the business volume of more than 5 corers per month with a team of 20 members.Established Central Unit operations (Purchase & Warehouse) for 7 hospitals.Effectively supervised the inventory worth Rs. 1.5 Crores (15 days of inventory) consisting of 6000 **S.K.U's**Devised strategies to reduce the inventory further to 7 days.Dynamic ABC analysis, ROL systems, and auto fulfillment of the stocks.Setting up procedures for the clearance of non-moving, damaged and expired goods.100 % availability of life saving and fast moving drugs at Central as well as the hospitals.Introduced policies of distribution of medicines to all hospitals on daily basis.Setting up the pharmacy Operation and Purchase Inventory manage Limited, Delhi Mayur Vihar Phase One with a team of 20- MembersPurchase Pharmacy medicine and ayurvedic Strategic Planning:Formulating Short Term and long term strategic plans/budgets to enhance materials management operations and Meet Organizational Objectives.**Supply Chain Management:**Vendor Development: Identifying & developing approved vendor base for cost effective procurement.Procurement / Purchase: Accountable for designing, implementing and monitoring effective procurement schedules and establishing the cost reduction policies.Stores & Inventory Management: Overseeing the store management function and maintaining reduced inventory levels. Implementing the S.O.P's and I.T. / Bar coding related systems. Logistics operations~Handling and implementing the procedure for hassle free functions. Devising and Effectuating strategies for optimizing transportation costs of goods.Organizational Details:**Role: Head of Department - Pharmacy & Medical consumables for Hospital created the entire department of Pharmacy & Medical Consumables. Established Entire Vendor base, Manpower Financial budgeting, Formulary, S.O.P's etc.Handling Domestic Purchase Supply chain operations.** Entire Coordination with designing, production, warehouse, sales and retail departments. Dealing with advertising agencies and PR companies for various branding and promotional activities. Handling sourcing activities of all the branding material Vander interacting regards timely deliver Coordinating logistic activities with the WarehouseRama Medical College & Hospital Research Center (15/12/2011 TO 06/5/2013)The Medical Records Department is responsible for maintaining medical records in a standardized and professional manner in order to protect patient confidentiality while allowing adequate access to providers in order to promote quality patient care.Transcription, diagnosis coding, and release of information are some of the other major duties Performed in the Medical Records Department. Also information is gathered and sent to state Agencies concerning Traumas, Births, and Deaths. Records are released in accordance with state and federal laws.To receive copies of your or your children's records you must first sign a release of information giving us permission to release the records.You have the right to request records for your dependent children if they have not yet reached the Age of 18. Once 18, a person must sign for their own records.Reproduction, drug and alcohol, and mental health records are federally protected and cannot be released to the parent without the permission of the child if that child has reached the age of 14 in the case of reproduction and drug and alcohol, and 13 in the case of mental health. Certified birth certificates are NOT available from Forks Community Hospital Medical Records Department. These records must be ordered from the Department of Vital Statistics in the state which the birth was registered**Kudos** Ayurvadic company (20/12/2010 TO 8/12/2011) As Purchase & Quality Control managerOne year working for kudos Ayuvedic company equivalent to Himalaya CompanyRole Purchase for Row Material and material of quality verified Vander Management Vander Negotiation**Fortis International Oncology Hospital, Noida sec-62 (15/04/2005 to 04 /12/2010)**Expertise in Procurement Management activities involving Planning, Pharmacy &Medical drugs/Consumables Negotiations, Scheduling and Procurement of medical items with the business volume of more than 5 corers per month from various sources. Skilful in managing Active participation in Inventory Management. Punctuality and discipline on the job Dissemination of accurate and updated information. Effectively supervised the inventory worth Rs. 1.5 Crores (15 days of inventory) consisting of 6000 S.K.U's and Devised strategies to reduce the inventory further to 7 days.Pharmacy Operation and Purchase Inventory manage Proficient in supervising logistics process & services at vendors end. Experienced in Procurement of laboratory equipment, chemicals, supplies and services used in healthcare, scientific research Thermo Scientific offers customers a complete range of high end analytical instruments as well as laboratory equipment, software, services, consumables and reagents to enable integrated laboratory workflow solutions, i.e. Purchase. In-depth understanding of Requirement, to evaluate/negotiate and order placement & its execution etc. with respect to statutory compliance. Demonstrated analytical skills with proven expertise in communication and relationship management.**Own retail pharmacy Delhi phase -1 Owner as Head Pharmacy Apr 1996-May 2005Educational Drossier:** 1995 Diploma in Pharmacy from College of Pharmacy, Pilani Rajasthan1998 B.A from Meerut University Meerut U P2000 P G Diploma in Business Management University, Delhi2003 M B A Healthcare Management from To Continue 2nd Semester for Symbiosis, Delhi **Address: A/4 -702 SVP Apartments Hindan, Air force road Mohan NagarCurent Salary 895 Per/ AnumDate of Birth: 28 April-1973Prefer Location: Delhi NCR, NOIDA, Greater NOIDACurrent Location: Meerut****Prefer Location delhi, noida. greater noida,Ghaziabad,shaibabad****DECLARATION**I hereby declare that the facts given above are correct to the best of my knowledge**THANKS & REGARDSMAHESH CHAUHAN 9717385973** |

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