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| DR. REENA PAUL | **Email :** [reenapaul1604@gmail.com](mailto:reenapaul1604@gmail.com) |
| *B.D.S., M.B.A.(Hospital & Health Management)* | **Mobile:** (+91) 9560559765 |

Career Objective

Seeking position in an institution, where my professional skills and ability to develop rapport and trusting relationship can be utilized.

To secure a challenging position where I can effectively utilize and contribute my skills and abilities to an industry that offers professional growth while being resourceful, innovative and flexible.

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Work Experience

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| **Name of Org., Place** | **Designation / Job Title** | **00 Year 00 Months** *(Mon YY – Mon YY)* |

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| NDMC Palika Health Complex,  Dharam Marg,New Delhi | Junior Resident Doctor | 03 Months  *((June 2013– Sep 2013)* |

Training / Internships

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| **Name of Org., Place**  Faculty of Dentistry, Jamia Milia Islamia, New Delhi  Harsaran Dass Dental College, Ghaziabad | **Designation / Job Title**    Intern  Intern | **00 Year 00 Months**  *(Mon YY – Mon YY)*  *2 Months 9 Days*  *(16 May 2015 - 25July 2015)*  *01 Year (01 Apr 2011 - 31 Mar 2012)* |

***Key Learning:***

* Working of a dental college.
* Setting up and implementing Management Information System in an organization.
* Attended general dental OPD.
* Worked as Dental Surgeon for 1 month each in Periodontics, Prosthodontics, Orthodontics, Pedodontics, Conservative Dentistry including endodontics, Oral Histology and Preventive & Community Dentistry, for 2 months each in Oral Medicine & Radiology and Oral Surgery departments.

Academic Qualification

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| **Course** | **School / College / Univ.** | **Year of Passing** | **Division / Percentage** |
| M.B.A.(Hospital & Health Management)  (2 Years Full Time) | Jamia Hamdard University | 2016 | (I)/ 66.06% |
| PGDHHM  ( Post graduate diploma in Hospital & Health Mgmnt.) | IGNOU | 2014 | (I)/ 64.00% |
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| Bachelor of Dental Surgery | CCS University, Meerut | 2012 | (I)/ 63.23% |
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| Senior Secondary (XIIth) (Science) | Red Roses Public School New Delhi (CBSE) | 2006 | (I)/ 72.60% |
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| Secondary School (Xth) | Red Roses Public School New Delhi (CBSE) | 2004 | (I)/ 87.00% |

Projects Undertaken

* Management Information System during MBA summer internship.

Personal Details

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| **Sex :** | Female |
| **Date of Birth :** | 16-04-1988 |
| **Languages Known :** | Hindi, English |
| **Postal Address :** | H NO-775, SECTOR-9, RK PURAM, NEW DELHI-110022 |
| **Marital Status :** | Single |