**CURRICULUM VITAE**

**SHERLY PHILIP**

**House no. B XI 2285/2 Issa Nagari, Ludhiana, Punjab , India**

**0161 2226755, 08872238177, 09855406598.**

**e-mail : sherlysr13@gmail.com**

**CHIEF NURSING OFFICER, NURSING SUPERINTENDENT, NURSE EDUCATOR**

**Professional Summary:**

Experienced and goal oriented medical professional with a track record of consistently meeting and exceeding established goals and objectives related to management, training and education. Skilled in building long- term relationship with all levels of health care teams and administrative workers. Achieved significant results related to promoting organizational growth and staff development. Motivated and ambitious with excellent interpersonal communication relationship management and presentation skills.

* **Born on: 13 MARCH 1975 . .**
* **Professional Summary:**
* 15 yrs 8 months. as certified nurse practitioner.

 Clinical experience : 5 yrs & 11months

 Teaching experience : 7 yrs

 Administration : 2yrs & 9 months

* Performed skilled care to adult and paediatrics patients with chronic and acute conditions.
* Experienced nursing tutor ,
* Possess excellent communication teaching and mentoring skills ,
* Maintains strong reputation for achieving high levels of patient satisfaction.
* Seeking leadership role in administration.
* Looking for an opportunity with management & training responsibilities.
* **Highlights and Strengths:**
* Professional, Accepts direction easily and willing to invest time and put effort necessary to complete a task.
* Provides care in holistic approach.
* Highly organized
* Client Focused
* Keen Listener
* Well spoken
* Computer literate.
* **Licenses:**
* **Registered Nurse Practitioner in**

**Punjab Nurse Registration Council** ,Punjab(INDIA)PNRC

As a nurse: 16336

As a midwife: 17422

* **Registered Nurse Practitioner in**

State of Gizan , Kingdom of Saudi Arabia

**Saudi Commission for Health Specialties**

**NO : 10-G-N-1225463.**

* **Basic life support Certification**: Renewed on June 2013

 : Renewed again March 2015.

* **Education :**

 **Masters in Business Administration in Hospital Administration**

 From I.S.B.M & A. INDIA 2012

 **Bachelors’ of Sciences in Nursing**

 From CON, CMC&H, Ludhiana, Punjab, India 1998

 12th (Medical), Punjab, India. 1994

 **10th** Punjab, India. 1991

**Employment**

 **1. a) ORGANIZATION : TRAINING AND SCHOLARSHIP ADMINISTRATION DEPARTMENT,GIZAN ( TSA)**

**ORGANIZATION: MINISTRY OF HEALTH, JAZAN,KINGDOM OF SAUDI ARABIA**

**POST HELDED: PROGRAM CO-ORDINATOR/NURSE EDUCATOR**

**DURATION OF WORK: June 2013 TO 6 April 2016**

**b) ORGANIZATION : P.H.C , AL ARDHA ,JAZAN,MINISTRY OF HEALTH ,KINGDOM OF SAUDI ARABIA**

**POST HELDED: NURSING SUPERVISOR /STAFF NURSE**

**DURATION OF WORK: 11 June 2010 TO May 2013.**

**2 .ORGANIZATION : GIAN SAGAR COLLEGE OF NURSING ,PATIALA, PUNJAB,INDIA.**

 **POST HELDED : NURSING TUTOR**

 **DURATION OF WORKING : 01 March 2008 TO 12 May 2010.**

**3. ORGANIZATION : SRI GURU HARKRISHAN SAHIB COLLEGE OF NURSING SOHANA, PUNJAB,INDIA.**

 **POST HELDED : PRINCIPAL &NURSING SUPERVISOR IN HOSPITAL**

 **DURATION OF WORK : 1ST September 2007 TO 12TH February 2008**

**4.ORGANIZATION :MATA SAHIB KAUR INSTITUTE OF NURSING ,MOHALI, PUNJAB,INDIA.**

 **POST HELDED : NURSING TUTOR**

 **DURATION OF WORK : 10TH September 2002 TO 31ST August 2007.**

**5.ORGANIZATION :MOHANDAI OSWAL SCHOOL OF NURSING LUDHIANA, PUNJAB,INDIA.**

**POST HELDED : NURSING TUTOR**

**DURATION OF WORKING : 20TH November 2001 TO 06TH September 2002.**

**6.ORGANIZATION : ST. STEPHENS HOSPITAL ,TIS HAZARI ,DELHI,INDIA.**

 **POST HELDED : STAFF NURSE**

 **DURATION OF WORK : 3RD October 2000 TO20 JULY 2001.**

 **AREA OF WORK : SURGICAL WARD ,NEONATAL I.C.U& I.C.U**

 **7.ORGANIZATION: C.M.C & HOSPITAL ,LUDHIANA ,PUNJAB,INDIA.**

 **POST HELDED : STAFF NURSE**

 **DURATION OF WORKING: 15 JUNE 1998 TO 28 SEPTEMBER 2000.**

 **AREA OF WORK: MALE SURGICAL WARD,NEURO-SURGERY,I.C.U&OUT PATIENTS DEPT**

* **. Seminars, Lectures & Training Attended :**
* ''Essential Nursing Measures in Child Care'',by Ministry Of Health & Family Welfare, New Delhi, 1st -10th July 2002**.**
* "Medico-social impact of proliferationof small arms & light weapons in SouthAsia& its effect in India", by P.G.I.M.E.R, Dept of Forensic Medicine ,4th Sept 2004.
* "Condensed training program ofemergency in P.H.C doctors & health providers" by M.O.H, KSA. 10 Nov 2010 6 CME/P.D credit hrs
* "1st Health Informatics Symposium" by T.S.A. M.O.H. K.S.A, 8-9 Dec, 2013, 13 CME/P.D credit hrs.
* "6th Symposium of Clinical Nutrition" by T.S.A. M.O.H. K.S.A, 11 Dec, 2013, 7 CME/P.D credit hrs.
* "Evidence- Based Practice by RNA & T.S.A. M.O.H. K.S.A, 16-17 FEB, 2014, 12 CME/P.D credit hrs.
* "Advanced Trauma Life Support Course as auditor S.H.A. & T.S.A. M.O.H. K.S.A, 25-27 March 2014, 14 CME/P.D credit hrs.

**LANGUAGES KNOWN TO** **SPEAK**: English, Hindi, Punjabi, French, Arabic, Malayalam

**LANGUAGES KNOWN TO WRITE:** English**,** Hindi**,** Punjabi, French

**REFERENCE: Jebreel Abdu Mohager**

 Director,

 Training & Scholarship Administration

 Ministry of Health Jazan, KSA. Ph No: 0966-506769671

 **Dr. Marwan**

Techinical Director of P.H.C AL Ardha

 Jizan. Ph No. 0966-530695019

DATE : 23, April, 2016 SIGNATURE

 

PLACE : Ludhiana (SHERLY PHILIP)