**PERSONAL DETAILS**

# Name Dr. SUNIL SUMBLI

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 Plot No 17, Sector 52

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**E-mail** sunilsumbli@gmail.com

###### **Date of Birth** 24th March, 1965

### PROFESSIONAL QUALIFICATIONS

**MBBS**  December,1989 Govt. Medical College. Srinagar

  **(UNIVERSITY OF KASHMIR)**

**PGDiploma** October, 1994 Institute of Management Sciences

**(HOSPITAL ADMINISTRATION) (NEW DELHI)**

**MBA** May 2015Academy of Hospital Administration **(HOSPITAL MANAGEMENT)**   **(PUNJAB TECHNICAL UNIVERSITY)**

**PGDiploma** Pursuing at present Academy of Hospital Administration

**(HOSPITAL OPERATION & QUALITY MANAGEMENT)** (**NOIDA)**

**CAREER AIM**

Inducted in Para Military Force as Medical Officer on January 1996 , served the Force on various posts through length and breadth of the country with diverse roles. Aiming for a position that offers a greater challenge, increased benefits and an opportunity to serve the organization with accumulated experience.

**AREA OF EXPERTISE**

1. Staff Training & Development.
2. Team Coordination & Leadership.
3. Staff Evaluation.
4. Public, Community & Media Relations.
5. In-Service Training.
6. Project Development & Management.
7. Time Management.
8. Decision Making & Problem Solving.

**CURRENT POST AND RESPONSIBILITIES**

**Commanding a Medical Training Centre at Shimla, which has a large campus spread over an area of 20 Acres housing staff of about 300 Officers & Officials with training capacity of 300 trainees at a time. The training centre has state of art facilities for training including Administrative Block, Training Block with Classrooms, Library, Hospital, Laboratory, Museum, Demonstration room, Model room, Conference Room, Auditorium, Gymnasium, Sports Field along with lodging facility for staff and trainees.**

**As Head of the office, am responsible for**

1) The general administration including human resource allocation plans, Holistic personnel development, maintenance of the facility and implementation of Govt policies in alignment with departmental goals and objectives.

2) Design, execute, monitor, evaluate, audit and revise as necessary the training protocols

3) Organise events with participation from national and international level delegates.

4) Coordinate closely with the parent force in analysing and assessing the future training recommendations and needs.

5) Handle staff conflicts, manage and resolved complex issues by conducting through & objective investigations followed by required disciplinary action.

6) Trainee interview and outplacement counselling.

7) Participate in administrative staff meetings of state Govt Offices for purpose of Security & social related issues, Disaster management Programme and Disease containment programmes in the community.

8) Ensure all purchases with strict adherence to budgetary allocation, Inventory management and control.

 **PREVIOUS POST AND RESPONSIBILITIES**

**As Chief Medical Officer at Force Head Quarter. New Delhi.**

1) Managed, supervised and monitored health care delivery system and services at all levels.

2) Was responsible for maintenance, replacement & upgradation of Health Infrastructure facilities and equipment’s of the force.

3) Ensured timely and comprehensive inspections of all the hospitals of the force and devise projections for future expansion of the hospitals.

4) Planned and executed comprehensive Medicare of troops during hostile situations, Internal Security Duties or Disasters.

5) Planned and circulated medical alerts and monitored situations during outbreak of any epidemics and made available required drugs / vaccines.

6) Monitored and analyzed of Health Statistics of Force members.

7) Implemented policies for professional activities Capacity Building, Training and Research and development of personal by way of Continuing medical education, workshops, training programs, refresher courses, higher education courses etc. so as to keep the medical personnel updated at all levels within the Force.

8) Assisted in procurement of Medical Stores (medicines and equipment)

9) Liaise with Army, other Para Military forces, State health authorities and private agencies on matters concerning Health and Medical Care of Force personnel and their dependents.

**ACCOMPLISHMENTS :-**

1) Established a multispecialty hospital at Force Head Quarter New Delhi from planning to operational level having all state of art facilities for all levels of health care.

2) For the first time got private hospitals empaneled with my force to enable cash less treatment for our beneficiaries.

3) Upgraded all places of work to the highest standard available so as to compete with others on national platform.

4) Utilized Technical, Administrative, Motivational skills with utmost sensitivity and displayed on the spot leadership ability in Emergency/Disaster/Conflict Management.

5) Upgraded Medical Training Centre Shimla upto the national standard in imparting training in various medical fields to personnel of own force and various other organizations.

6) Upgraded Medical Training Centre Shimla and empanelled it with Ministry of Skill development and Entrepreneurship for paperless and online certification.

7) Refined and implemented processes for ISO certification for the Medical Training Centre Shimla.

8) Enhanced my skill as Expert Health Educator and Technical Instructor for various courses and programmes.

**TRAINING**

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| --- | --- | --- |
| Sl. No. | Name of Training / Course | Training Centre / Institute |
| 01 | Apprentice Programme on Communicable Diseases | Govt. Medical College & Hospital, Chandigarh |
| 02 | Training on Preparedness and Response to Avian Influenza. | National Institute of Communicable Diseases, Shamnath Marg, Delhi |
| 03 | Hospital Preparedness for Emergencies (HOPE) course | NSET, New Delhi |
| 04 | HOPE Training for Instructors  | NSET, New Delhi |
| 05 | Awareness of HIV/AIDS  | NSG Garrison Manesar (Gurgaon) Haryana |
| 06 | Design & Implementation of Effective Healthcare Programmes  |  Changi General Hospital Singapore |
| 07 | Six months Ultrasound Training course | Safdarjung Hospital, New Delhi |
| 08. | Training on Direct Trainers Skills | Uttarakhand Academy of Administration, Nanital |
| 09 | Coroner/Medical Examiner Forensic Training  | Country Deptt. Of Coroner Los Angeles (USA)  |
| 10 | Forensic Medicine Engagement  | Honolulu, Hawai, (USA) |
| 11 | Forensic Anthropology & Taphonomy  | Forensic Anthropology Centre ,University of Tennessee (USA) |
| 12 |  Evaluation of Training | Uttarakhand Academy of Administration, Nanital |
| 13 | Advanced course on Evaluation Of Training. | NATRSSJanak Puri New Delhi. |

**SUMMARY PROFILE**

1) Hospital Management professional with a Medical Degree, Masters in Hospital Management and Hospital  administration experience of more than 20 years .

2) Strong problem resolving skills, training expertise, combined with hospital management experience and the vision for Quality maintenance and improvement.

3) Strong understanding of core business processes and strategies to design and develop time and cost savings systems that enable quality processes in the healthcare industry.

4) Industry knowledge, ethical client focused approach that fosters trust and allegiance.

5) Dependable and motivating leader, capable of generating consensus and cooperation from subordinates and colleagues.

**AWARDS AND APPRECIATIONS**

Have an unblemished career of 20 years with 17 appreciations letters from various Heads of the Department as well as from Heads of other sister organizations.

Besides that I have received DG’s Disc for meritorious services in peace and war.

**REFERENCES ON REQUEST**